



St Joseph's RC Primary School, Jarrow  
CLEANING PROTOCOL  
September 2020



### Cleaning Protocol – Covid 19

- Cleaning to be carried out throughout the day – a cleaner has been organised to complete daily cleaning from 10am - 2pm. Areas to be cleaned include, but not limited to:
  - Toilet areas (pupil and staff)
  - Shared areas
  - Classrooms (during lunchtime)
  - Office and reception area
  - Isolation/ICT room
- Cleaning should also focus on handles, light switches, door pushes etc.
- Thorough cleaning of all areas will take place daily after school.
- A deep clean of the whole school to be carried out by an external company at agreed times, out of hours, if necessary.
- Items for cleaning will be stored with the cleaning products and stations replenished before school as needed by the cleaning team. Strict instruction to staff / cleaning provider to keep any cleaning / sanitisation products stored / secure and out of reach of children at all times
- Soap and hand sanitiser to be replenished every morning by the caretaker.
- Waste must be double bagged.
- Face coverings must be worn during cleaning.
- Bins must be lidded.
- Where clearing up of body fluids is required, the staff member must wear full appropriate PPE. This will include disposable gloves, disposable apron and facemask and eye protection or face shield
- If a child or member of staff is isolated on the school site with symptoms (isolation room in ICT room), the room must be thoroughly cleaned before further use.
- Non cleaning staff members are expected to support the cleaning protocol by ensuring pupils conform to COVID protocol procedures.